Project Based Contractual Positions

A reputed Public Sector University requires the services of Qualified, Energetic & Self-motivated candidates for the following positions on a purely contract basis.

Sr.	Name of Post	No. of Posts	Age Limit	Qualification
For ADP Funded Project				
1	**Deputy Director Planning & Development (PPS-8)**	1	25-50	Eighteen year of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission with 8 years of experience. Candidates with experience of working in projects will be preferred.
2	**Assistant Director Planning & Development (PPS-7)**	1	25-50	Sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission. With three years of experience. Candidates with experience of working in projects will be preferred.
3	**Office Assistant (PPS-6)**	2	20-50	Graduate from an institution or a University recognized by Higher Education Commission with two years of experience.
4	**Lab Assistant (PPS-5)**	3	20-50	Three years diploma or equivalent qualification in IT, Electrical, Civil with two years of experience.
5	**Data Entry Operator (PPS-4)**	2	20-50	Higher Secondary School Certificate from a recognized Board.
6	**Contingent Paid Staff**	Multiple (for all projects)	18 and above	For Office Work, Driving, Electrician, Field Visit or related tasks. Skilled/Semi Skilled/Unskilled worker
For Command & Control Center of ADP Funded Project				
1	**Assistant Director Planning & Development (PPS-7)**	1	25-50	Sixteen years of education or an equivalent recognized degree from an institution or a University recognized by Higher Education Commission. With three years of experience. Candidates with experience of working in projects will be preferred.
2	**Office Assistant (PPS-6)**	1	20-50	Graduate from an institution or a University recognized by Higher Education Commission with two years of experience.
3	**Composer/Data Entry Operator (PPS-4)**	1	20-50	Higher Secondary School Certificate from a recognized Board.

Application Deadline: 23rd November, 2026

Instructions:

1. Candidates are advised to read all terms, conditions and instructions mentioned below and in the Advertisement carefully in order to submit their applications complete in all respects.
2. The University reserves the rights to increase/decrease the number of positions as per the available positions at the time of hiring or cancel/reject/withhold the appointment against any advertised post, without assigning any reason. The post will be filled on open merit basis. ITU is an equal opportunity employer.
3. Candidates will not be allowed to apply after Closing Date fixed for receipt of applications, in any case.
4. Apply online (Applications other than online will not be accepted by the University except serial No. 6 Contingent Staff), for which applicants are required to submit a complete set of application documents in hard copy.
5. Once the online application is complete, please print the application and send with attested copies of Degrees, Detailed Marks Certificates, Experience Certificates, documents, CNIC, Domicile, Recent Passport Size Photograph, CV, and any other relevant document to the HR Department, 6th Floor, ITU Arfa Software Technology Park, Ferozepur Road, Lahore. Foreign Degree holders will have to provide equivalence certificate issued by the HEC, Pakistan. The onus/responsibility of correctness of the given data in the online application will rest absolutely on the candidate. Incomplete application in any respect will be rejected.
6. The name of the post being applied for must be clearly mentioned on the top right corner of the envelope.
7. Application dossier must reach on or before the due date. Applications after the deadline shall be rejected and no claim shall be acceptable in such case. Incomplete applications or applications received after deadline will not be accepted/considered in any case.
8. Candidates presently working in Government, Semi Government, Autonomous bodies (including ITU) shall submit No Objection Certificate (NOC) along with their application.
9. Only eligible candidates will be invited for written/screening test, where required, and only shortlisted candidates will be invited for interview. No TA/DA will be admissible for the test/ interview.